BID REQUEST TALLY SHEET METHOD OF BID:_ BIDS REQUESTED FROM: 1. HOW BID WAS **BIDDERS** DATE BID TOTAL **RECEIVED** RECEIVED BID PRICE 6. 7. 8. DATE & TIME OF BID OPENING OR QUOTE CALL: SIGNATURES OF PERSONS PRESENT AT OPENING OR CALL BIDDER ACCEPTED AND AMOUNT:_ NOTE: IF LOW BIDDER NOT ACCEPTED, STATE REASONS:____

AUTHORIZED SIGNATURE

SIGNED: